

# MINUTES FROM 7/19/17 MEETING OF JOHNSTOWN DISTRICT OFFICE CITIZEN ADVISORY COMMITTEE

Attendance: Marjorie Duranko, Christopher Roken, Jeff Dick, Josh Yoder, Tulsi Shrivastava, Chad Schaffranek, Tina Pelesky

Introductions were made.

Minutes from the May meeting were approved.

*Review of CAC* – Marjorie explained that she is new to the District Administrator position and one of the things she did was review the OVR CAC handbook to get a better understanding of the mission and purpose. She also expressed when she is presenting information, she will take any committee suggestions to Central Office.

She spoke about attracting more membership and a possible meeting time change. A poll will be taken in regard to the meeting time.

Marjorie suggested she would create a letter to draw membership. She is going to send it to Josh for review and approval. Other suggestions included television media, social media, consortiums, and virtual or rotating meetings to expand to outlying counties (Indiana, Somerset, Westmoreland).

The Bylaws were passed out to members and Marjorie discussed the information.

*Local Office Update* - Starting July 1, OVR is requiring customers to apply for services through an online pre-application through JobGateway. If a pre-application is incomplete, an email is sent to the customer with directions on how to complete the pre-application.

An interview was conducted for the VR Supervisor position, job was going to be offered, but the candidate accepted another position elsewhere. Eight positions are vacant (3 transition counselors, 1 regular counselor, 1 IDD/Autism counselor, 1 Employment Facilitator/Business Service Representative, 1 VR Supervisor, and 1 Clerk Typist).

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The Bureau of Juvenile Justice has entered an LOU memorandum of understanding with OVR to form a partnership to allow OVR to work with the youth that are getting ready to be released.

Chris shared that OVR conducts disability sensitivity training if anyone is ever interested in having a training, let him know. This service is provided for free.

### *Member Updates –*

Chad Schaffranek is no longer with Laurel Medical.

Jeff Dick said that the Job Fair will be held at the CareerLink on September 14, 2017. Free to employers. OVR is welcome to have a booth there. Jeff said the Somerset CareerLink will be moving to the former Allegany College of Maryland campus.

Josh Yoder said that CamTran is hiring for several positions. The positions are listed on the web site.

Tina Pelesky said on August 23, 2017; a Veteran's Issue symposium will be held in the gymnasium at HGAC. She said they are still setting up speakers for the event. She will share a flyer. On September 4, 2017, Tina and Tom will be involved with the VA Mental Health Summit.

Meeting adjourned at 2:30 p.m.

Next Meeting – October 18, 2017; 3 p.m., in the HGAC Seminar Theater.

*\*CAC Meeting information can be viewed on the PA Rehabilitation Council (PaRC) website at <http://www.parac.org/CAC/index.html>*