

New Castle District Office 06/24/16 CAC Meeting Minutes

Citizen Advisory Committee Meeting June 24, 2016

Members Present: Kristen Kahrer; Dr. Susan Lautenbacher; Wendy McCutcheon; Alan DeCristoforo; Adina Luppe; Gail Steck; Sheila Silbaugh

Members Present Via Teleconference Call: Patty Hladio

Welcome/Introductions

Gail Steck welcomed all attendees to the meeting.

Roll Call

Roll call was completed with Joseph Bujdos; Michelle McKnight-Tucker; Shari Montgomery; Heather Presnar; David Spaulding; Renee Walker; Phillip Webster and Roberta White-Prentice not being present.

Old Business

Today's original meeting place was scheduled for Slippery Rock University; however, students are not there during the summer. Meeting place was changed to the New Castle District Office.

Ms. Steck will attempt to schedule the September 15, 2016 meeting at Slippery Rock University for National Disability Employee Advocacy Month.

New Business

Ms. Steck provided an overview of proposed Post-Secondary Summer Academy that will be held August 14-21, 2016 at Camp Kon-O-Kwee in Fombell, PA. The program has not been approved, but we are proceeding forward with recruitment of potential students. Target audience is high school age students. The students will explore careers, experience post-secondary education programming, visit Butler County Community College, develop self-advocacy skills, and have professional workplace readiness training in a positive environment. Ms. Steck reviewed the daily agenda including speakers' and their topics of discussion, registration process, medical information and medications, staffing ratio, staff clearances, accommodations, possible issues with students attending, graduation ceremony and the picnic. Referrals for the academy would be processed through the OVR counselors, with those being referred needing to be current clients, in 02 status, and currently in school. Applications accepted on a first come first serve basis. A minimum of 25 students are needed for the Academy to occur. Students will not be allowed to have cell phones; emergency phone number will be supplied to parents/guardians. Each

student will receive an I-Pad for journaling and be able to share information with their counselor, school, etc.

Discussion occurred as to the CAC Committee possibly touring Camp Kon-O-Kwee. This will be taken into consideration for the near future.

Next Meeting

Next meeting is scheduled for September 15, 2016 at 1:00 pm.

Meeting adjourned.

These minutes represent a summary of the conversation that occurred on June 24, 2016.

Prepared by:

Kristen Kahrer
Fiscal Assistant

Reviewed by:

Gail Steck
District Administrator

cc: CAC Members